



Overnight Adventure

Chaperone Agreement

Chaperones are responsible for the safety and behavior of the children. All chaperones help to make the overnight experience an enjoyable one for the children during the program.

- I understand that I must be with the children assigned to me throughout the evening.
- I understand that it is my responsibility to ensure that the children in my group are courteous and respectful of others at the sleepover and that they are respectful of the exhibits and the building.
- I understand that all members of my group will be sleeping in the same area.
- I understand that all food must be consumed in the area where served. No food is to be taken into the exhibit areas where we will be sleeping.

I am responsible for the following campers:

1. _____
2. _____
3. _____
4. _____
5. _____

Adult Signature: _____ Date: _____

Group Name: _____

Orlando Science Center - Expectations and Guidelines

We have implemented a *Code of Conduct* to help ensure your group will have an enjoyable experience while visiting the Orlando Science Center.

We ask students, teachers, and chaperones to adhere to the *Code of Conduct* throughout their visit to the Orlando Science Center.

Student Expectations and Guidelines:

- Be respectful to each other and other Orlando Science Center guests around you during your visit.
- Use walking feet in the exhibit halls and when travelling from one location to the next.
- Use indoor voices inside the building.
- Stay with assigned teacher or chaperone and use the buddy system while on Science Center property.
- When participating in a Discovery Lab listen to the instructor and follow directions. Please use all materials correctly and be sure to follow safety procedures.
- Respect exhibits and displays around you, and we ask that you not climb on exhibits and respect our live animals.
- Take turns on the exhibits so other children and guests may enjoy the experience as well.
- Use of electronic devices such as games or cell phones while in exhibits and shows is highly discouraged. We encourage leaving these items at home/school. The Orlando Science Center is not responsible for lost or stolen items.

Teachers/Chaperone Expectations and Guidelines:

- Implement the *Code of Conduct* while on Science Center property.
- Reiterate the expectations and guidelines before and during your visit.
- Know how many children you are responsible for and keep the group together at all times.
- Ensure students are utilizing the buddy system while on Science Center property and are always with or near their chaperones.
- Assist students in the Discovery Lab, live shows, exhibits, and films to ensure students are following safety procedures.
- Follow the schedule provided for your group. If you have a question regarding the schedule, please ask an OSC staff member.
- For special programming (i.e., films and live shows) the teachers and/or chaperones are responsible for ensuring their group arrives on time. For the safety of groups and our staff, late arrivals cannot be admitted into films or live programming.

In order for guests to enjoy the facilities, it is important that our groups adhere to the expectations and guidelines above. If the *Code of Conduct* is not being followed, the Science Center will implement the following corrective actions.

Corrective Action Plan:

Step 1: If a group is observed not adhering to the *Code of Conduct* a staff member will approach the Lead Teacher or Chaperone and ask for their assistance in correcting the undesirable behavior.

Step 2: If the behavior(s) continues a member of Education Management will contact the Principal/Operator and ask for their assistance to correct the undesired behavior(s).

Step 3: If the behavior(s) continues a member of Education Management can terminate the visit at any time. Groups will not be reimbursed for any cancelation that was a result of violating the *Code of Conduct* agreement. Depending on the severity of the violation, groups may not be permitted to return to the Science Center with future groups.

The Science Center takes the care and safety of our guests very seriously. We appreciate your support and wish you a memorable experience.